



Town of Florence  
Public Works Department  
444 N. Warner Street  
Florence, AZ 85132  
(520) 868-7620  
[www.florenceaz.gov](http://www.florenceaz.gov)

**HVAC Repair and Maintenance Services**  
**RFP No. 2019002**  
**ADDENDUM 3**  
**Questions & Answers**  
**September 30, 2019**

**QUESTION:** Can you provide specific scope of work? There is no scope per Addendum 1 & 2.

**ANSWER:** The Scope of Work is listed on Page 22 of the Request for Proposals 'Bid Document', posted on the Town of Florence website. Addendums 1 & 2 are supplemental to that document and they are only notifications of date changes.

**QUESTION:** Is there a list of items and locations requiring HVAC Repair & Maintenance Services?

**ANSWER:** No, because the services are as needed and unpredictable for repairs/replacements.

**QUESTION:** Can you provide documents/forms detailed out on Addendum 2 I.5?

**ANSWER:** The forms referenced in Addendum 2; Section 1.5 are on Page 79 of the Request for Proposals 'Bid Document', posted on the Town of Florence website.

**QUESTION:** Is this RFP requesting T&M service rates?

**ANSWER:** The RFP is requesting hourly labor rates and materials cost, plus mark-up.

**QUESTION:** Does [Is] this RFP looking for a preventative maintenance agreement?

**ANSWER:** No, this is for as-needed services.